



The Anglican Parish of Box Hill

ANNUAL MEETING

Sunday 29 November 2020

APBH Annual Meeting 2020 Reports Package

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The Anglican Parish of Box Hill
ANNUAL GENERAL MEETING 29 NOVEMBER 2020
Commencing 1.00pm in St Peter's Church

AGENDA

1. Apologies
2. Minutes of Previous Annual General Meeting
3. Matters arising from Minutes of previous Annual General Meeting
4. Reception of Electoral Roll
5. The Vicar's Annual Report
6. Annual Report of the Parish Council
7. Annual Report by the Churchwardens
8. Financial Reports and Independent Audit Report for 2019-2020
9. Budget for 2020-2021 year approved by Parish Council
10. Reports of Other Parish Groups and Activities
11. Elections of Churchwardens, Members of Parish Council and Lay Members of Incumbency Committee.
12. Announcement of Appointment of Churchwardens including Vicar's Appointment
13. Announcement of members of Parish Council
14. Appointment of an Auditor
15. Appointment of Lay Members to Incumbency Committee
16. Presentation of list of Lay Assistants for Holy Communion
17. Other business



**Minutes of the Annual Meeting
of the Anglican Parish of Box Hill
Held on Sunday 24 November 2019**

Chair: Rev Shane Hübner SCP (Vicar)

The Vicar opened proceedings with prayer and thanked everyone for enabling the continued functioning of the Parish whilst he was on recent Annual Leave. The Vicar made special mention of appreciation to Reverend Alasdair MacKinnon- Love, Reverend Harry Kerr and the Wardens for their support in leading worship and attendance to Parish concerns.

Thirty-seven lay and ordained parishioners listed their attendance (out of one hundred and five on the electoral role).

Tabled Papers:

- Emended Electoral Roll (as revised November 2019)
- Nominations received for Churchwarden (2), Members of Parish Council (6) and Lay Members of Incumbency Committee (2) and Vicar’s nominees for Churchwarden (1) and Parish Council (3)

The current Parish Secretary (Ms J Jensen) acted as secretary to the Meeting.

1.	<p>Apologies: Apologies were received from the following parishioners:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">Suzanne Colliver</td> <td style="width: 25%;">Joan Simmons</td> <td style="width: 25%;">Barbara Moss</td> <td style="width: 25%;">Lynette Collins</td> </tr> <tr> <td>John Nixon</td> <td>Lois James</td> <td>Carole Plumridge</td> <td>Eric Sutherland</td> </tr> <tr> <td>Barbara Nixon</td> <td>Geoff Gunst</td> <td>Gwen McDonald</td> <td>Bev Sutherland</td> </tr> <tr> <td>Cecilia Joyner</td> <td></td> <td></td> <td></td> </tr> </table>	Suzanne Colliver	Joan Simmons	Barbara Moss	Lynette Collins	John Nixon	Lois James	Carole Plumridge	Eric Sutherland	Barbara Nixon	Geoff Gunst	Gwen McDonald	Bev Sutherland	Cecilia Joyner			
Suzanne Colliver	Joan Simmons	Barbara Moss	Lynette Collins														
John Nixon	Lois James	Carole Plumridge	Eric Sutherland														
Barbara Nixon	Geoff Gunst	Gwen McDonald	Bev Sutherland														
Cecilia Joyner																	
2.	<p>Minutes of the 2018 Annual Meeting</p> <p>Motion: That the Minutes of the 2018 Anglican Parish of Box Hill Annual Meeting held 24 November 2018, as circulated in the Agenda package, be confirmed.</p> <p>Moved: Ms R Simpson Seconded: Mr D Paull CARRIED</p>																
3.	<p>Matters arising from the Minutes of the 2018 Annual Meeting</p> <ul style="list-style-type: none"> • In response to Mr N Dekker’s enquiry, Dr S Errey acquired a set of 8 reproductions of Passion painting by artist <i>James Tissot</i> which were in place for the Easter 2019 season. • As noted in the 2018 minutes <i>Item 16</i> regarding Mr Dekker’s enquiry, following the testing of material the Nativity boards have been displayed in the Office windows. • Re the alter frontals: Mr Tooth was informed of the fact that the Parish reverently disposed of the old frontals because they were beyond repair. 																
4.	<p>Reception of the Electoral Roll</p> <p>The Electoral Roll as revised November 2019 was published in the Parish and included in the Agenda. Amendments subsequently became necessary and these were communicated to the Meeting: removal of three no longer in the parish and inclusion of one parishioner omitted from the revision in November.</p>																

15.	<p>Election/Appointment of Parish Auditor(s)</p> <p>Ms Simpson and Mr Watson were nominated by the Vicar whose appointment is to be confirmed at the first meeting of the newly formed Parish Council in December 2019.</p> <p>The Meeting expressed its thanks to Ms Simpson and Mr Watson.</p>
16.	<p>Other business</p> <p>As the motion appears on the Agenda: The Vicar outlined the proposed redevelopments according to the plans displayed on the notice board in St Peters Church Undercroft and opened discussion to those present at the Meeting:</p> <ul style="list-style-type: none"> * Mr Charles Blakeman raised concerns about the proposed “wet area” and whether the Parish is equipped to manage the service. The Vicar advised that the Parish would work in partnership with Anglicare and it would not operate seven days a week. It is seen to be an opportunity to help the homeless. * Reverend Betty Bracken spoke of her experiences with the Brotherhood of St Laurence and highlighted the value of the involvement of health professionals in setting up the program. Reverend Bracken also expressed the need to collaborate with the Salvation Army who will be our near neighbours following their relocation to Whitehorse Rd Box Hill in the future. * Mr Keith Wilkins expressed concerns about the location of the proposed wet area and the proximity to the entrance used by the families attending playgroup. The Vicar explained that this is the beginning of a process and the plans are initial ideas. * Ms Jude Westrup commented that she has observed evidence of homelessness in local areas and supports the initiative of the Parish in the use of the planned redevelopment to assist those in need in the community. * Ms Hilary Blakeman expressed concern about the adequate provision of carparking in the redevelopment. The Vicar advised this will be allocated in the planning. * The Vicar is waiting on notification of further advancement on the sale of the St Philips site to enable these plans to go ahead. <p>Motion: To approve in principle the directions and plans devised for the Parish Hall redevelopment.</p> <p>Moved: The Vicar Seconded: Mr Garry Plumridge Carried</p>
	<p>Meeting Closed at 11:10 am with the Grace</p>

ANGLICAN PARISH OF BOX HILL

ELECTORAL ROLL 2020

Margaret ABBOTT	Alma GEORGE	Tom PENWILL
Dennis ALLNUTT	Val GLENN	Judy PENWILL
Lars ANDREWS	Faye GRÖNLUND	Barbara PLUMRIDGE
Lydia ANDREWS	Geoff GUNST	Carole PLUMRIDGE
Dianne ARMSTRONG	Jan GUNST	Garry PLUMRIDGE
		Lewis PLUMRIDGE
Betty BAENSCH	Conrad HAMANN	
Jennie BARRINGTON	Felicity HORWOOD	Margaret ROCKOW
Betty BELL	John HORWOOD	
Margaret BEST	Dot HOUSE	Joan SIMMONS
Joan BIRD	Davis HUANG	Rosemary SIMPSON
Charles BLAKEMAN	Janet HÜBNER	Dilys SMITH
Hilary BLAKEMAN		Muriel SMITH
Linda BOYD	Violet JACOTINE	Winsome SPELDEWINDE
Betty BREAME	Lois JAMES	Bev SUTHERLAND
Lynette BRYANT	Judy JENSEN	Eric SUTHERLAND
Elizabeth BURTON	Helen JONES	
	Cecilia JOYNER	Hannah TAI
Regina CHAN		Judith TANG
Xiao Xiong CHEN	Rob KENNEDY	Geoff THOMSON
Jessie COLLINS	Joan KUHN	Helen THOMSON
Lynette COLLINS		Fred TOOTH
Susan COLLINS	Mark LANGLEY	Russ TYSON
Sue COLLIVER	Rosemary LANGLEY	
Edwin CORNISH	Laurence LARKING	Kit Kim WAHPAH
Kim CORNISH	Laurence LAW	Jenny WALKER
	Sandra LENNOX	Marjorie WALKER
Daphne DE LIVERA	Lisa LI	Noel WATKINS
Christine DECKKER	Am Wei LIU	Don WATKINSON
Norman DECKKER		Peter WATSON
Margaret DOOLEY	June MACK	Jude WESTRUP
Philip DOOLEY	Melissa MACKIE	Diana WHITE
Margaret DYMOND	Gary MALE	Geoff WHITE
	Len MANZIE	June WHITEHEAD
Louise EADON	Ken MCDONALD	Keith WILKINS
Mark EADON	Gwen MCDONALD	Howard WOOD
Sophia ERREY	Michele MITCHELL	Kiuniu WOOD
	Barbara MOSS	
Frederick FOOT		Laura YANG
Brian FERDINANDS	Eva NGO PHUOC	
Jennifer FRIENDSHIP	Margaret NICHOLLS	Irene ZHANG
Martin FRIENDSHIP	John NIXON	
Gwen FROST	Barbara NIXON	
Joyce FROST	Daryl PAULL	
Ted GAVEY	Margaret PAYNE	

VICAR'S REPORT

Introduction

It gives me great pleasure to present my fifth report to our annual meeting as the Vicar of the Anglican Parish of Box Hill. It is hard to believe that come the 20 January 2021 I will have been your Vicar for five years. To say this has been an interesting year is to state the obvious. With the global pandemic causing us to go into two lockdowns this year, 2020 has not been an average year in the life of our faith community. We have been live streaming both our English and Chinese services since April and we will be continuing to do so for the time being. Most parishioners have not received communion for over half-a-year and I know that this has been hard for many. Due to the second lockdown starting in August, our Sudanese brothers and sisters have not been able to worship in St Peter's Church. However, I am immensely proud of the way parishioners have stepped up and helped each other get through this crisis. While this has been an unusual year I do believe, as I stated last year in my report, *"My basic assumption is that this is and will always be God's church. We do the best we can in discerning what God wants us to be and do in our time as members of the Anglican Parish of Box Hill and we leave the results up to God."*

It has not been an easy year on the financial front. Due to the Coronavirus, development of the St Philip's Box Hill North site has been put on hold. The Diocese and its lawyers are endeavouring to see that the company with which we have a 'Heads of Agreement' with are still able and willing to go ahead with the lease and development of the child-care centre. We have done all we can do as a parish with this particular arrangement and are waiting for others to act. There are two possible outcomes: (1) the company take up a lease and begin the process of building a child-care centre on the site, or (2) the company is unable to continue and we receive some compensation and are forced to put the project out to tender once more. We are hoping for the first outcome but might need to live with the second. Only time will tell what the outcome will be and we are waiting.

The Pandemic has played havoc with our finances and budgeting. Due to the generosity of parishioners and financial support from the Diocese and state and federal governments things have not been as bad as they might have been. Our wonderful treasurer, Sue Collins writes this in her report for our annual meeting: *"When reviewing our position this year, the report has been further refined to reflect an "Operating Profit" excluding extraordinary items. This year those extraordinary items were COVID-19 related, but also a very generous bequest. Our "Operating" position resulted in a deficit of (\$33,762) against our budgeted deficit of (\$47,750). Despite the very restricted lives we have led this year, the generosity of our parishioners in the form of time & contributions, has kept our wheels in positive motion."*

That said, you will read in the financial report following that we are projecting a larger than normal deficit for the coming year – around \$86,000. This is primarily down to the fact that while expenses remain the same in 2020/2021 – our income is significantly down due to lack of rental income; lack of fundraising possibilities; and lack of open plate and unpledged giving. Two things to note about this: We will do everything in our power to lower this figure and we do have enough cash reserves to cover this deficit. The Wardens and Parish Council will be looking very closely at both the Box Hill North site as well as Church House (next to St Aidan's) to ensure we can develop other income streams that support the ministry life of our parish.

Vale

We were saddened this year by the death of Father John Stockdale. John had been a loyal member of our community for many years and he will be greatly missed, especially by Esther and me as we deeply appreciated his support and encouragement. We give thanks to God for John's faithfulness and love and we pray he rests in peace and rises in glory. We continue to uphold John's family in prayer in their ongoing grief.

Thanks

I continue to be thankful for and humbled by the ministry offered by so many in our parish community, especially in a time of crisis. Our Churchwardens have worked very hard at keeping the parish going and making sure we comply with all our Diocesan and other responsibilities, and I thank Sophia Errey and Margaret Dooley and Garry Plumridge for their dedication. I thank all the members of the Parish Council for their diligence and commitment to our parish and their role on the council, especially as we had to pivot to online meetings for over half a year. A special thanks to both Hilary Blakeman and Keith Wilkins who are stepping down from council for this year as they near their term limit. Thanks must go to Cecilia Joyner, our parish Administrative Assistant who has worked hard throughout the year putting up with me and running the parish office and keeping parishioners up to date with the many facets of parish life. Cecilia has worked from home since April and has taken on the role of COVID-19 officer and Child Safe Officer and has a sterling job under difficult circumstances. Even though we couldn't run the choir due to the pandemic I continue to be amazed by the talent of Lewis Plumridge and thank him for his unfailing support and his wonderful organ music as he played each week for our live-streamed Eucharist liturgy. While speaking of streamed worship – I want to thank the small band of people who have assisted each week since Easter with the production of the Eucharist: Father Alasdair MacKinnon-Love, Rosemary Simpson, Garry Male, and Sophia Errey. Their contributions have enriched the worship we have been able to offer online for the glory of God.

Due to the pandemic we had to close our playgroup and our FACS service. While this has been sad I do express my thanks to Barbara Plumridge and Michele Mitchell for providing ministry (albeit in a restricted manner) for the children of the playgroup. I was pleased we were able to run an online Pets Blessing service in early October for which we received many photos of our young people's pets for me to bless. Also due to the pandemic we have not been able to visit the sick and frail of our parish but I extend my thanks to the Reverend Betty Bracken and the members of the pastoral team (and other parishioners) who have been ringing parishioners and providing care on a regular basis during this crisis. I want to pay special thanks for the unfailing enthusiasm and dedication of Jan Gunst who has gone above and beyond in providing care for other parishioners during this year. Jan also is to be praised for her organising of our parish contribution to Operation Christmas Child – a project of Samaritan's Purse.

We had to pivot our food ministry during the crisis and I particularly thank Alasdair for coordinating the ongoing bread pick up on Friday evenings and being the point person for the collection of groceries (on a Saturday morning) and the distribution of the same to St Thomas Anglican Church Burwood.

While many of our rostered jobs were put on hold in the last six months I do express my thanks to all who offered to serve our parish in the many diverse ministries we offer. I look forward in 2021 to asking for people once more to offer their time and talents in serving both the parish community and the wider suburb of Box Hill.

Particular thanks is offered to the small Men @ Work team – (Garry and Alasdair and Rob Kennedy) for putting up the bars on the windows of the Undercroft and for securing the windows and doors of the parish hall. We did have a few break-ins over the last six months but we are now confident that no-one can unlawfully enter the Undercroft or hall. I thank Ken MacDonald for continuing to run our Men's breakfast ministry – even if we did have to go online. Our M.U branch continues albeit without formal meetings due to COVID and another thanks to Jan and to Helen Jones for their work for M.U.

Unfortunately we were not able to host a Spring Fair this year but rest assured plans are underway for an Autumn Fair before Easter 2021 – stay on the lookout for more information about this. It all rests on the easing of restrictions which we hope will allow our parish to host a Fair in a COVID safe manner. I thank Hilary for being the point person for our fund raising in this difficult time.

Both Dream Stitches and Saturday School are to be commended for pivoting their ministries this year. I thank all involved in these ministries which we as a parish are proud to be connected.

I want to personally thank Sophia Errey who has provided art reflections on a weekly basis for the web-site and amazing contributions to the parish weekly LINK. Sophia's expertise and commitment are amazing and her offerings have enriched our parish life. Sophia is also one of the editors of the book our parish is producing marking our journey together during this eventful year.

I want to express my deep appreciation for Reverend Esther and her team in the Chinese congregation. They have managed to maintain a strong learning and worshipping and serving community all online. We will continue to work closely with our Chinese brothers and sisters as we all work to be one church. I look forward to a time in the not too distant future when we can welcome our Sudanese brothers and sisters back to worship. Most of the Sudanese, including Father Joseph live more than 25k away for the church and have thus not be able to attend even to provide online worship. However, many of them have connected to local churches in the South-East and I am thankful for Joseph's care and leadership of this congregation.

Liturgy

We have become good at live-streaming our Eucharist liturgies on a weekly basis. Two in particular stand out this year for me: our pet's blessing service and our All Saints/All Souls service. We are planning to have four English services for Christmas – one at 9.30pm and one at 11.30pm on Christmas Eve and one at 8am and one at 10am on Christmas Day. One of the silver linings to the pandemic has been the fact that more people have been able to experience our worship (albeit online). Numbers of views per week has averaged over 90 for the seven months we have streamed our worship and the challenge will be to see how we can connect more deeply with these new people.

Future

By the time of our annual meeting we will have started our Advent study: *Climate for Change*. My hope is that after the first week of the study (online) we will be able to host this study on Sunday afternoons in the parish office. Look on the website for further details.

While most of my time this year has focussed on keeping our church going amid all the restrictions, I have spent some time on *Mission Planning*. I have had regular zoom conversations with the Diocesan Mission consultant, Ken Morgan. The result of these, along with conversations with Esther is the plan to have a *Mission Focus Group (MFG)* for the parish for 2021. The theory is that a parish of our size can cope with having one, maybe two at the most, MFGs. A MFG is a group of people that we as a parish will focus our energy and time on – making connections with, serving, and introducing to the faith. The theory is that we can't be all things to all people so we need to focus our attention on a particular group. While nothing has been set in concrete or approved by Parish Council – my thinking at the moment is that the MFG we will focus on for 2021/22 is families with young children who have Chinese as their first language. Another MFG that I am also keen to work with are single elderly residents of Box Hill – with a particular focus on two locations – the Bedford Retirement Centre and the new Blue Cross Nursing Home in Dorking Road.

Be on the lookout for further information about these plans and how you might be involved.

As we look to live in a COVID-safe world in 2021 I urge us all to pray for discernment as we all seek to do God's will. Again, thank you for your contribution to and participation in the life of God's people in the Anglican Parish of Box Hill.

Shane Hübner, Vicar

CHINESE MINISTRY REPORT FOR ANNUAL MEETING 2020

**“As the heavens are higher than the earth,
so are my ways higher than your ways
and my thoughts than your thoughts. (Isaiah 55:9)**

2020 has been an unexpected and challenging year for everyone. The experience of the pandemic which has caused so much pain, death and suffering in the world, pushed us to depend on God more and more each day. Our faith has been deepened and we have learned to share more of each other's burdens. During this year, most of our people have been restricted from going to work and going to school. No sports, no shops, no outdoor entertainments are not all bad things, we found that by the removal of so many distractions in our lives we are able to focus more on God. Rather than our worrying and living in fear of the future, He has drawn us to the Throne of Grace, and has lightened up our days in this time of trouble.

At the beginning, we managed to quickly adapt to the changes and challenges and move all the meetings and gatherings online. Thankfully, we haven't missed one Sunday worship or cell group meeting or prayer meeting during the successive shutdowns. Our livestreaming Sunday services are going well. We use both YouTube and Zoom to broadcast Sunday's service. Services continue to reach out to more people from different locations, including in China and Malaysia. We receive positive feedback indicating how important the services are to our people; we are still able to worship God together in Spirit at different locations.

Five cell groups are meeting on Zoom each week, currently, most cell groups are maintaining regular members. One cell group has been doubled with an attendance of 12-14 people, and it will need to break up into two groups for next year. We enjoy digging deep into God's word and the time of sharing in the small group. We had two Alpha courses this year, one in Chinese and the other in English, we are glad that are able to invite people who live far away on Zoom, and those who can't speak Chinese into a virtual community! Even if we have limited interactions, by His grace, seekers are growing in the knowledge of faith and this ministry is producing fruit.

Our discipleship class has been going well: we have 10 people joining weekly for 3 hours on Sunday afternoon on Zoom for sharing and studying. We have almost finished two books of discipleship training material. The group is focused on building up Christlike characters and ministry and we are committed to cultivate daily spiritual disciplines, such as daily Scripture reading and prayers, building good habits, managing emotions and developing a kingdom-focused mindset giving priority in our lives to holiness and sharing the Gospel. We have found these spiritual practices profitable and for most people progress is apparent, both in desire and actions. Thank God for providing this quiet time to focus on Him.

Our Children's Sunday School is also on Zoom every Sunday morning from 10am-10:40am before the service starts. There are 7 or 8 children who regularly attend with their parents. Now we have four Sunday School teachers helping in various ways. We also expect the new families and their children to join us when we get back to physical gatherings.

The prayer ministry remains strong. We started daily Morning (6:30am-7:00am) and Evening (10pm-10:15pm) prayer meetings in April. Through six months of these daily prayers, we already see change, with people's growing awareness of the needs of others and the world and also becoming more open to sharing personal needs and requests. It's very exciting to see not answered prayers, but a growing desire to seek God's kingdom and His righteousness. Even a couple who dropped off from the meetings, recently came back. Our Friday regular prayer meetings (7:30pm -9pm) also attracts more attendees, more than 20 people meet each week on Zoom, it's like a lifeline for some people where they connect with God and with one another. This is one of the most precious meetings where people's needs are heard and prayed for.

This year we were also enriched by some preaching series. May is Family month, we preached on various topics on the theme of "Building Christ centered families". In addition to the Sunday service, I read and

recorded a book called "The Meaning of Marriage" by Timothy Keller, and send it to our members on WeChat daily: we also have a 30 days prayer chain for families. In June and July I preached a series on the Lord's Prayer, building up Kingdom orientated prayers, and fostering the growth in depth and breadth of our prayers meetings. We have included persecuted churches and people in most of our prayer meetings. In August, I preached on "Salvation" focusing on the book of Romans to build up the right beliefs. In September, I preached on "The Spirit Led life", to cultivate an obedient ear to His still and small voice through the Word and the Holy Spirit.

On the pastoral side, we only have a few elderly people in our congregation who are cared for by their families, and we also cover them in our prayers and regular calls. Though our young mums faced some challenges in teaching children at home for a certain time, they were coping well, with those ups and downs making them stronger than before. A new mum gave birth last month, both mum and baby are healthy. We have a few families in financial difficulties caused by unemployment. We are able to share and support those in need within our congregation, by His grace, we are getting through this tough time.

However, we do miss each other's presence, and we are especially hoping to worship together in the church. Somehow, we have confidence that we are coming back to church soon...and believe we will start with renewed trust in the Spirit and a desire for God's kingdom.

The one who testifies to these things says, "Surely I am coming soon."

Amen. Come, Lord Jesus! (Revelation 22:20)

Esther Zhang

Sudanese Ministry Report to the AGM of the Parish of Box Hill 2020

Personal Journey

The 2019-2020 Parish year has been very challenging and exceedingly busy, with my on-going commitments to both the Box Hill and Pakenham congregations, and trying to maintain strong links with parishioners and families during the COVID restrictions. The move to our new house in Officer has provided our family with much-needed space and has meant less travelling.

Worship Services

We usually offer a Eucharist twice a month at both Box hill and Pakenham, with a service of prayer and praise on alternate weeks, together with a combined Sudanese service on the first Sunday of each month, in which the congregations from Box Hill, Clayton and Pakenham worship together in rotation at the churches.

From April of this year, in response to the restrictions on movement and congregation numbers, we moved to offer prayer meetings, bible study and worship on-line.

Worship – I use Facebook for a worship service that includes music, singing, bible reading, preaching and prayer. Many of these Facebook posts have been viewed several hundred times, so we are very pleased to be reaching out to so many of the Dinka community, wherever they are.

In the middle of the pandemic I preached on healing and encouraged viewers to join in prayer:

James 5

¹⁴Is anyone among you sick? Let them call the elders of the church to pray over them and anoint them with oil in the name of the Lord. ¹⁵And the prayer offered in faith will make the sick person well;

This Facebook post was viewed more than 1,000 times.

We would like to be able to live stream services so that more people could take part in leading the worship. Bishop Paul gave permission for us to use the remaining money from a Diocesan grant to purchase a computer which we have now done. We have tried to use a donated second-hand camera, but could not get it to connect, so are hoping to buy a suitable camera.

Bible study is held via Zoom on Friday nights 10:00- to midnight, and on Mondays from 6-8:00. About 10 people take part in each study session.

Prayer meeting is held on Zoom on Thursdays from 6-8. These Zoom meetings are open to parishioners and sometimes other clergy also take part.

Challenges

The shutdown of workplaces and schools presented serious challenges to many members of our congregation. Most families have been reliant on Government support (Job Keeper /Job Seeker, family support payments) to meet basic needs during this time.

It has been difficult for parents to home-school children, especially in large families and where many parents have little formal education and/or limited English. The continued support of the tutors from the Saturday Homework group has been invaluable for our children in senior school, and we look forward to being able to have the program resume for all the children at St Peter's in 2021.

We give thanks for the generosity of St Peter's parishioners and the volunteers from the Saturday homework group who donated and delivered food to our families in the first lockdown. People have been getting help from Adra's Cafe and other places providing food in the local area.

Our people have also been concerned for their extended family members in South Sudan and neighbouring countries during the COVID pandemic. We give thanks that there have been relatively few cases in South Sudan to this time.

Work

I have been continuing to do some driving work to earn income during the pandemic.

Abaar Orphanage Bortown

Our plans to raise funds for the orphanage were put on hold early in 2020 when the bushfires ravaged Victoria, and so much charity was needed in Australia. All fund-raising was then cancelled as the pandemic took hold and restrictions came into force.

More recently a major flood inundated Bor town when a levee bank failed on the river. The town was severely damaged and our school fence was damaged but the school buildings are intact. Andrew and I have talked to the Secretary in Bor town to plan for further work on the school buildings. One suggestion is that we use our existing funds to complete the windows in one school building. We then would need to appeal for funds to build 4 more temporary classrooms so that we have the eight rooms needed for the school to open. The committee will provide a list of priority needs (school furniture and supplies) to enable the school to open.

Other Activities

Activities of Dream Stitches sewing group and the Homework Club have been impacted by the COVID shutdown.

I would like to thank James Malou, Ruben Majok, Mary Akuac, Samuel Yuot, Priscilla Agot and Lazarus Niop for their assistance in the Dinka services. I would also like to thank Father Shane, Father Alasdair and the members of the parish for their support for me and for the orphanage in Bortown, the Sudanese congregation and the resettlement program.

Reverend Joseph Arou

Sudanese Priest

Family Ministry Annual Report October 2019 – September 2020

FACS:

October 20th FACS was our annual Blessing of Animals' Service. Attendance was 48 Adults, 10 Children, 10 dogs, a chook, guinea pig, budgie, cat and a tortoise. Fr. Shane moved from pew to pew blessing each of the animals individually. Janet read the story "A song of St. Francis and all the animals". Brunch was held afterwards.

November 17th FACS, the theme was "People Get Ready," focusing on leading us into advent. Fr. Alasdair MacKinnon-Love lead the service as Fr. Shane was on leave. Fr. Alasdair talked to the children about the need to wait for Jesus's return and how we can be ready for that day.

December 24th Christmas Eve Family Crib Service was held at 6pm. Using an "ABC Christmas" format, Fr. Shane introduced the service format and welcomed the congregation. Some members of the congregation were given a card with a letter of the alphabet and picture to hold up during the story. Children and others had a picture of either a shepherd, angel or wise person to hold up when their character was mentioned. As Sophia Errey narrated the Christmas Story, people held up their picture at the appropriate time. At the end of the service all the children, most dressed in costume, were invited to go to the stable at the back of the Church for a group photo in front of the stable. 32 adults and 15 children attended, including a few children from our Chinese congregation.

2020

February 16th FACS - "The Power of Words" Matthew 5:21-24, 33-37

No children attended; we had a couple of apologies. The focus for the children was to have been "Think before you speak." We were able to distribute a number of the craft activities to a few families.

March 15th FACS theme was "Are You thirsty". Based on John 4:5-15 Jesus and the Samaritan Woman. Unfortunately, again no children attended as people were starting to be very cautious about their activities and within approx. 10 days we were in lockdown.

No other FACS services were possible for the remainder of 2020. As yet, no planning has begun for 2021.

Thank you to the many people who contribute to the organizing and running of FACS.

PLAYGROUP:

The last term for 2019 consisted of 9 sessions as we missed the first week of Term 4 due to Parish Spring Fair preparations. The average attendance was 17 children per session and the format remained unchanged.

We were happy to welcome Daphne De Livera onto our team during the term. Our plan was to familiarise Daphne with the playgroup routine, both setting up and the Thursday routine, so we had someone as a backup anytime another member of the team was sick or away on holidays. No need to mention what happened to any travel or holiday plans in 2020!

Our Christmas break up was held on 12th December, the parents contributed to a special morning tea, followed by story time in the Church. We told the children the Christmas story and sang Christmas songs. Each child received a book of the Christmas story, much of the costs being donated by a parishioner, each adult/carer received a small gift.

Almost half of our group were leaving at the end of the year, to go to kinder or childcare on Thursday mornings. However, we had a full enrolment ready to start in 2020. i.e. approximately 24 children.

2020

The first Playgroup session was held on 6th February, with only 2 families attending. The Vicar decided to cancel Playgroup for the next 2 weeks to “see what would happen.” We recommenced on 20th February with 11 attendees. The following week it rained all morning and only 5 children came and 8 the following week. By early in the following week, 16th March, Playgroup Victoria advised that all playgroups should be cancelled. We followed this advice. Only 4 Playgroup sessions were held in 2020 due to the COVID-19 pandemic.

Term 2- I considered what I could do in regards to Playgroup, hoping that we would at some stage get back to “a new normal.” I didn’t feel that any sort of online session would work as so many of the children don’t speak English and some of the parents have very limited English.

Term 3- I started “Playgroup at Home”. This entailed delivering a package with 2 lessons each fortnight to those families who opted to participate. These packages included the theme for the week, a Bible story, the words of a few songs relating to the story/theme and the items for a couple of craft activities and suggestions for activities the children might do relating to the theme. We also included “Food for thought” notes for the parents relating to the story. Seven families opted to participate (we are providing activities for 12 children which includes some older siblings who are now at Kinder or school). Unfortunately, after only 2 deliveries we went into stage 4 lockdown, and these deliveries didn’t fit into one of the 4 reasons to leave home. We resumed again in the week of 18th October and plan to continue until the end of Term 4 2020.

At this stage we have not made any plans for 2021.

I would like to thank Michele Mitchell for her continual work and support of Playgroup, as she continues to help out with preparations for “Playgroup at Home” and delivery of some of these packages. Also, thank you to Kathryn McCarthy, Hilary Blakeman, Keith Wilkins, Daphne De Livera and Garry Plumridge for the various tasks they take on to aide and support this ministry to families in our community. Our Playgroup would not run as efficiently without this team work.

Barbara Plumridge

Family Minister

Parish Council Report 2019-2020

Membership and Proceedings of the Council

Churchwardens: Ms M Dooley (Vicar's warden), Dr S Errey and Mr G Plumridge

Council Members: Ms L Boyd & Ms M Rockow (Vicar's nominees), and Ms S Collins, Ms H Blakeman, Ms F Horwood, Ms S Lennox, Mr G Plumridge, Mr K Wilkins, Mr D Huang and Mr K Cornish.

The 2019-2020 Parish Council held ten quorate meetings on 10 December 2019 and in 2020 on 11 February, 10 March, 21 April*, 19 May*, 16 June*, 14 July*, 18 August*, 22 September*, 27 October* (those marked with "*" were held via video conferencing).

At its first meeting on 10 December, the Parish Council noted and/or approved the following appointments:

- Secretary: Mr G Plumridge (secretary to the Council only)
- Electoral Roll Committee: The Vicar and Parish Secretary
- Incumbency Committee: Dr S Errey (Churchwarden's nominee)
- Treasurer: Ms S Collins (Churchwarden's nominee)

Compliance Including Health & Safety and Child Safe Policy

In November, a consultant engaged by the Diocese inspected all parish properties. A report has been issued, but review by the wardens and a follow up engagement has been delayed due to COVID-19 restrictions.

Ms C Joyner was appointed the Child Safe Officer and completed required training. Progress has continued to be implemented across the Parish in line with the policy, although this has understandably slowed in the last 6 months.

Ms C Joyner was also appointed the COVID-19 co-ordinator and has worked with the Vicar and others to produce a COVID-19 Safety Plan for the Parish. The plan has been updated several times as required by changes to Government policy to reopen and achieve "COVID normal".

St Philip's Redevelopment

In December members of the Council met with Matt Wilson and Arvind Thampy from Diocese Property office to discuss the lack of progress. It was explained to us that the tenant believed that our project was still viable, but was working on two other projects with the Diocese that were proving to be more complex. Matt Wilson assured members that he understood our situation and desire for our project to progress. In August, we were advised that "while we may not have a definite reason why Elan is taking time to review and assess his situation, it is quite possible that the havoc wreaked by this pandemic and the restrictions that come along with it is considerable and is why the delay has been so significant." Regrettably, we report that there has been no progress with this project in the last twelve months.

St Peter's Parish Hall Redevelopment

This project was put on hold pending resolution of the St Philip's Redevelopment which would provide the necessary income stream.

Leased Offices

In December, Family Access Network advised the Parish that would be moving to new premises in January. It was agreed that refurbishment of the offices was required to attract a new tenant. Repairs, repainting and recarpeting were completed in May. A new tenant accepted the terms we offered, Gateway Local Learning & Employment Network Inc with a new lease commencing on 27/07/2020.

Sudanese Congregation and Church House

Early in the year, the Rev'd Joseph Arou accepted an offer of a house in Officer (owned by the Diocese) and work mainly in the Pakenham parish. The Sudanese congregation will continue at St Peter's and will be led by lay leaders with Joseph attending once a month.

Events Calendar

A calendar of events was produced with the aim to ensure that special services and parish events would not clash and that there would be sufficient resources to manage each occasion. Unfortunately, special services and events were cancelled from March onwards.

Sound System

Quotes to replace the sound system in the church were obtained for the installation of a system suitable for the diverse users of the building. Progress of this was put on hold due to COVID-19 restrictions.

Services

With the implementation of COVID-19 restrictions by the Government, all church services and meetings were suspended after 22 March. Weekly services in English and Mandarin were streamed online via YouTube using the five persons permitted in the church. Services in Dinka were also streamed online (but not from the church). Morning Prayer, prayer meetings and other meetings were conducted via Zoom.

Two Taize-style services were held: at Advent 2019 and Candlemas 2020 and copyright for the music was obtained. Thanks to Keith Wilkins for organising this.

Copies of the weekly Link and other material was delivered to Parishioners without computer access. A pastoral call list was developed and contact has been maintained with many Parishioners via the telephone at various times over the last six months.

Clergy & Lay Ministry

Once again, we acknowledge the tireless work of our clergy, retired clergy and lay assistants for their leadership of regular and special services. We also thank those who prepare the church for services and those who lead the music which has continued to be part of our services in each language group even through our restricted activities.

Administration

Our thanks also go to Cecilia Joyner once again for her work in the office to assist the Vicar and Council members. It should be noted that for several months during "lock down" Cecilia continued to work for the Parish from home.

We also note our appreciation to the Parish Treasurer, Sue Collins, and to the Auditors Peter Watson and Rosemary Simpson.

Conclusion

The year started with so much promise and has ended in uncertainty and stress not only for our Parishioners, but also for the Parish in general. We can only pray that some type of normality will be restored and we can once again meet together as a joyful and worshipping communal body.

On behalf of the Parish Council
Garry Plumridge
Parish Council Secretary

Report of the Churchwardens 2019/20

The Churchwardens participate in matters affecting the whole Parish of Box Hill, clergy residences, stipend and allowances of the clergy, Parish Assessment and other costs and expenses. Responsibilities include the care of the Church buildings and grounds, across the three centres, the furniture and fabric of each centre and all articles relating to the celebration of Divine Service. We are required to report to the Parish Council all repairs and alterations to fabric or furniture. We believe we have ensured that the buildings and grounds of the Parish are in a fit and proper order.

Clergy

The Parish has continued to be spiritually led by Fr Shane, Fr Joseph and Rev Esther. We also appreciate the invaluable assistance from Fr Alasdair, Rev Betty and Fr Harry and the Family and Chinese Children's ministers Barbara and Wendy.

A big thank you to Cecilia in the Parish office for her administrative support for Fr Shane. Thanks also to Fr Harry as editor of Good News.

Finances

We are pleased to report that Sue Collins again accepted the position of Treasurer and we thank her for her time commitment and her diligent and careful work on the Parish finances. We also appreciate the contribution and time given by our Auditors, Peter Watson and Rosemary Simpson in ensuring that our finances are managed according to Diocesan requirements.

Furniture, Fittings, Buildings and Grounds Maintenance and Repairs

The furniture, fittings, buildings and grounds are generally in good condition, although it seems that the need for repair, restoration or renewal never ends. The COVID-19 restrictions have limited the ability of Men-at-Work to run their usual Tuesday maintenance program for several months. With the assistance of volunteer help (mainly Men-at-Work) and professional trades people the following major items received attention:

- **St Aidan's:**

- Repaired porch ceiling that was damaged in a wind storm
- Applied rust remover and tarred over galvanised roof decking to fix multiple leaks
- Replaced louver window in the ladies' toilet (commissioned by Dream Stitches)
- Installed a small hot water unit in the ladies' toilet (cost shared with Dream Stitches and a grant)
- Lawn and garden maintenance
- Other minor repairs

- **St Peter's:**

- Refurbished the leased offices including general repairs, repainting and recarpeting
- Installed exterior security bars on exposed windows (in the Undercroft and Hall)
- Repaired split water pipe (in kitchen/Undercroft wall) and re-laid carpet tiles
- Replaced window glass that was broken in three break ins.
- Lawn and garden maintenance
- Other minor repairs

- **Vicarage:**

- Replaced faulty downlights with LED lights
- Replaced faulty electrical transformer
- Other minor repairs

- **Church House:** Lawn and garden maintenance

- **St Philip's:** Lawn and garden maintenance

The wardens acknowledge and appreciate the time and talents freely given by Men at Work and others in the maintenance and repair of the buildings and grounds across the Parish. We especially thank Len Manzie for his leadership of the team and Fr Alasdair for his skill with metal.

Matters Currently Under Attention

Detailed maintenance schedules have been prepared for St Peter's, St Aidan's, the Vicarage and Church House. As required by the Parish Governance Act, these schedules are reviewed and updated annually.

Church House

With the relocation of Fr Joseph's family to Officer, Church House has been vacant for several months. We have been unable to make progress on review of Church House because of restrictions on movement and non-essential work. A detailed report on the condition of the house is available from the Wardens. Questions being considered are:

- Will the Parish need it in the future to house clergy?
- Should it be rented commercially or privately?
- Should it be demolished and replaced with 2 or 3 town houses?
- Should we sell?

Major Works In Progress or Planned for 2020:

- Re-development of St Philip's site – Elan Corporation has been selected to redevelop the St Philip's site into a Child-Minding Centre to cater for up to 120 children. A Heads of Agreement was signed 24 months ago, but finalisation of the Lease Agreement has stalled. We are working with the Diocese property office to get this project back on track.
- Work on plans for the redevelopment of the St Peter's hall will not progress until the certainty of an income stream from St Philip's is known and assured to cover loan repayments.
- Install an inspection pit in sewer line between the St Peter's hall and kindergarten
- Repair or replace the sanctuary kneelers at St Peter's
- Repair north boundary fence of the Vicarage
- Erect a carport at the Vicarage
- Repair the Chapel roof
- Refurbish the Chapel
- Repaint the exterior woodwork of the leased offices

Occupational Health & Safety

There were no reportable health & Safety incidents during the year.

There were four illegal break ins, ie on: 1/03/2020, 16/06/2020, 17/06/2020, 16/08/2020. Local police were called on each occasion.

The incident of a split water pipe in the wall cavity of the Undercroft and kitchen (behind the piano) has been repaired and the wet carpet tiles dried out and re-laid. This is being progressed as an insurance claim.

Annual testing and maintenance was performed of the emergency exit signage at St Peter's and St Aidan's as well as routine maintenance of door locks and the Undercroft lift.

Fabric and Ornaments

We are pleased to report that the fabric and ornaments are generally in good condition.

Thanks

Faithful work is performed by so many Parishioners as sidespersons and welcomers, servers, sacristans, flower arrangers, the choir, the organist, other musicians, readers and those who lead the intercessions, fund raisers and counters, and those who make the tea & coffee. Your contribution big or small is important and very much appreciated. It truly is a team effort.

The Churchwardens, Sophia Errey, Margaret Dooley and Garry Plumridge.

FINANCIAL REPORT

Notes to and forming part of the accounts for the year ending 30 September 2020

Balance Sheet

1. This report is presented on a Cash Basis, not accrual.
2. Cash accounts under the control of the Parish total \$181,447. ADF accounts marked with * are under the control of the ADF not the parish and total \$116,610 (Intangible). Total Cash \$298,057. Primary banking is conducted through NAB, previously ANZ, with surplus funds held in an at-call NAB BCM (interest bearing account).
3. Capital Works movement of (\$1,076) to a balance of \$205,043. As the parish doesn't control the sinking fund, interest of \$1,076 has not been included as income in the Income & Expense Budget Report but is offset against these costs.
4. Tax Payable relates to GST reported through BAS lodgements.

Sub Groups – Working Accounts

Family Ministry

Opening Balance 1/10/2019	\$16,020
Movement for Year	(\$523)
Closing Balance 30/09/2020	\$15,497

St Peter's Sanctuary Guild

Opening Balance 1/10/2019	\$935
Movement for Year	\$0
Closing Balance 30/09/2020	\$935

Kids Plus Grant

Opening Balance 1/10/2019	\$15,190
Movement for Year	(\$4,800)
Closing Balance 30/09/2020	\$10,390

Budget Variance Report (Income & Expenses)

Main Parish Activities

Income

1. Collections \$181,359 overall were under budget by \$16,436
2. Donations (Specified) includes amounts for specific causes or organisation ie ABM, Christmas Bowl.
3. Fundraising income of \$17,488 (expense offset of \$117) NET \$17,371. An exceptional effort by the team within what became a restricted environment.
4. Rental & Outgoings Recovered – contributions were received from Dream Stitches. Outgoings were also contributed by our tenants. Due to the COVID restrictions all groups using the facilities ceased further reducing Rental income. The facilities being closed to community groups, had a significant impact on income resulting in overall shortfall vs budget of approx. \$30K
5. Grants – contribution towards the sewing group.
6. Sundry Income – Play Group term fees and general income
7. Other Donations of \$12,760 general donations were received.
8. Other Income – amounts received specifically towards memorial plaques & minor offsets to costs.

Expenses

1. Church Expenses includes items such as the computer monitor (equip), Memorial Garden, Ministry Expenses ie certificates, FACS materials, Music costs, Subscriptions.
2. Sanctuary Expenses includes Candles (includes candles money recd), Lectionary, Wafers.
3. Other Expenses includes Parish Assessment, Fund Raising expenses.
4. Admin Expenses includes all things related to running our office, and kitchen supplies.
5. Staffing Costs include all admin & clergy costs. The positive budget variance \$45K relates to expenses budgeted but not expended. The Diocese also made contributions to payroll via which further reduced these expenses.
6. Outreach includes Mission & other giving.
7. Property Expenses includes all expenses related to maintaining our properties ie cleaning, insurance, maintenance, utilities, council levies. There was refurbishment work carried out in the front offices upon the departure of FAN. With painting throughout and new carpet. Once again the maintenance costs, including the refurbishment of the offices, was greatly minimised due to the many hours donated by members of Men@Work. The overall property costs were below budget due primarily to reduced use of the facility. This saving enabled the necessary refurbishment work to be carried out within the allocated property budget.

Other Income / Expenses

Extraordinary items – The section contains items outside the ordinary operating budget. In response to the financial impacts of COVID-19 restrictions, the Diocese provided some support payments as well as a reduction in Parish Assessment. The Federal Government's JobKeeper payments were available to some and we also received a grant from the State Government. Due to the timing of JobKeeper payments and the processing of the payroll, these amounts are not expected to be finalised until Oct / Nov 2020. The VMTA Piano hire has been another casualty with minimal hire opportunity.

When reviewing our position this year, the report has been further refined to reflect an "Operating Profit" excluding extraordinary items. This year those extraordinary items were COVID-19 related, but also a very generous bequest. Our "Operating" position resulted in a deficit of (\$33,762) against our budgeted deficit of (\$47,750). Despite the very restricted lives we have led this year, the generosity of our parishioners in the form of time & contributions, has kept

Balance Sheet

Anglican Parish of Box Hill

As at 30 September 2020

Cash Basis

Account	30 Sep 2020	30 Sep 2019
Assets		
Bank		
Parish Controlled Accounts		
Bank - ADF - Access Cash ac	81,958	31,361
Bank - ADF Planned Giving Progr	383	0
Bank - ADF Term Dep #9549	50,000	0
Bank - ANZ Chq ac #8084	5,326	3,349
Bank - NAB BCM ac #6780	13,238	32,222
Bank - NAB Chq ac #4183	30,542	11,797
Total Parish Controlled Accounts	181,447	78,729
ADF Controlled Accounts		
* ADF - Build Maint Fund #9103	111,110	110,034
* ADF - C&ML Grimmer Fund #8545	5,500	5,500
Total ADF Controlled Accounts	116,610	115,534 Total
Bank	298,057	194,263
Current Assets		
Security Deposits & Bonds	(515)	(290)
Total Current Assets	(515)	(290)
Non-current Assets		
Capital Works:Improvements	47,185	47,185
Capital Works:Interest Recd - Sinking Fund	(16,424)	(15,348)
Capital Works:St Philips Project	6,372	6,372
Capital Works:Undercroft	161,337	161,337
Capital Works:Vicarage	6,573	6,573
Total Non-current Assets	205,043	206,119 Total
Assets	502,585	400,092
Liabilities		
Current Liabilities		
Accounts Payable	0	(30)
GST	(590)	(1,524)
Total Liabilities	(590)	(1,554)
Net Assets	503,174	401,646
Equity		
Current Year Earnings	101,529	(1,807)
Opening Bal Equity	353,569	353,569
Retained Earnings	48,076	49,883
Total Equity	503,174	401,646

Anglican Parish of Box Hill

For the 12 months ended 30 September 2020

Cash Basis

	Actual	Budget	Var AUD	Var %
Income				
Fund Raising	17,488	23,930	(6,442)	-26.9%
Grants	228	228		0.0%
Interest Recd	1,157	36	1,121	3113.2%
Other Donations	12,760	-	12,760	0.0%
Other Income	682	-	682	0.0%
Sundry Income	1,129	3,020	(1,891)	-62.6%
Collections				
Collections:FACS	139	420	(281)	-66.9%
Collections:Open Plate	67,167	86,196	(19,029)	-22.1%
Collections:Pledges:ADF	18,334	21,180	(2,846)	-13.4%
Collections:Pledges:WFO	95,720	90,000	5,720	6.4%
Total Collections	181,360	197,796	(16,436)	-8.3%
Donations Specified				
Donations (Specified):ABM	-	30	(30)	-100.0%
Donations (Specified):Christmas Bowl	364	400	(36)	-8.9%
Donations (Specified):Other Donations	270	-	270	0.0%
Donations (Specified):Outreach Mission	227	360	(133)	-36.9%
Total Donations Specified	861	790	71	9.0%
Property Income				
Property Income:Insurance - Rental	373	420	(47)	-11.3%
Property Income:Outgoings Recovered:Outgoings Contribution	7,130	10,000	(2,870)	-28.7%
Property Income:Outgoings Recovered:Outgoings Recovered Elect	6,246	13,380	(7,134)	-53.3%
Property Income:Outgoings Recovered:Outgoings Recovered Gas	1,148	7,480	(6,332)	-84.7%
Property Income:Rental	15,752	36,000	(20,248)	-56.2%
Total Property Income	30,649	67,280	(36,631)	-54.4%
Total Income	246,314	293,080	(46,766)	-16.0%
Gross Profit	246,314	293,080	(46,766)	-16.0%
Less Operating Expenses				
Admin Expenses				
Admin Expenses:Bank Charges	2	40	(38)	-94.8%
Admin Expenses:Compliance Costs	495	330	165	50.1%
Admin Expenses:Computer Expenses	951	650	301	46.3%
Admin Expenses:Copier Expenses	1,957	1,800	157	8.7%
Admin Expenses:Function & Catering expenses	955	3,720	(2,765)	-74.3%
Admin Expenses:Miscellaneous	183	380	(197)	-51.9%
Admin Expenses:Postage	140	250	(110)	-44.0%
	Actual	Budget	Var AUD	Var %
Admin Expenses:Printing & Stationery	246	180	66	36.4%
Admin Expenses:Staff Training	-	110	(110)	-100.0%
Admin Expenses:Telephone & Internet	1,264	1,560	(296)	-19.0%
Total Admin Expenses	6,193	9,020	(2,827)	-31.3%

Church Expenses				
Church Expenses:Advertising	(114)	160	(274)	-171.4%
Church Expenses:Equipment purchases	170	600	(430)	-71.7%
Church Expenses:Memorial Garden	455	450	5	1.0%
Church Expenses:Ministry Expenses	1,019	2,429	(1,410)	-58.1%
Church Expenses:Misc costs	311	-	311	0.0%
Church Expenses:Music & Choir:Organ expenses	1,360	1,830	(470)	-25.7%
Church Expenses:Music & Choir:Other music costs	949	400	549	137.2%
Church Expenses:Subscriptions	606	497	109	21.9%
Total Church Expenses	4,755	6,366	(1,611)	-25.3%
Other				
Other Expenses:Fund Raising Expenses	117	2,775	(2,658)	-95.8%
Other Expenses:Furniture/Fittings purchases	-	500	(500)	-100.0%
Other Expenses:Parish Assessment	24,596	24,597	(1)	0.0%
Total Other	24,713	27,872	(3,159)	-11.3%
Outreach				
Outreach:Mission & Other Giving:ABM (E)	-	30	(30)	-100.0%
Outreach:Mission & Other Giving:Act for Peace NCCA	364	400	(36)	-8.9%
Outreach:Other	620	1,283	(663)	-51.7%
Total Outreach	984	1,713	(729)	-42.5%
Property Expenses				
Property Expenses:Cleaning	2,374	2,550	(176)	-6.9%
Property Expenses:Garden maintenance	-	770	(770)	-100.0%
Property Expenses:Insurance	24,387	22,032	2,355	10.7%
Property Expenses:Repairs & Maintenance	26,501	13,800	12,701	92.0%
Property Expenses:Repairs & Maintenance:OH&S	1,199	1,697	(498)	-29.3%
Property Expenses:Utilities:Electricity	5,966	15,070	(9,104)	-60.4%
Property Expenses:Utilities:Gas	4,617	10,410	(5,793)	-55.6%
Property Expenses:Utilities:Rates	1,530	2,110	(580)	-27.5%
Property Expenses:Utilities:Water	5,035	8,260	(3,225)	-39.0%
Total Property Expenses	71,610	76,699	(5,089)	-6.6%
Sanctuary				
Sanctuary Expenses:Candles (incl recovery)	366	480	(114)	-23.8%
Sanctuary Expenses:General Supplies	280	300	(20)	-6.8%
Sanctuary Expenses:Lectionary	258	250	8	3.3%
Total Sanctuary	904	1,030	(126)	-12.3%
Staffing				
Staffing Costs:Allowances	17,874	19,500	(1,626)	-8.3%
Staffing Costs:Fringe Benefit	35,541	40,428	(4,887)	-12.1%

	Actual	Budget	Var AUD	Var %
Staffing Costs:LSL	2,919	2,860	59	2.1%
Staffing Costs:MV Allow / Travel	9,424	12,248	(2,824)	-23.1%
Staffing Costs:Other Direct Costs	4,981	8,786	(3,805)	-43.3%
Staffing Costs:Other staff costs	6,300	9,600	(3,300)	-34.4%
Staffing Costs:Other Wages	18,381	36,428	(18,047)	-49.5%
Staffing Costs:Salary Sacrifice paid	7,911	10,704	(2,793)	-26.1%
Staffing Costs:Stipends	53,845	57,696	(3,851)	-6.7%
Staffing Costs:Superannuation	13,739	17,880	(4,141)	-23.2%
Total Staffing	170,917	216,130	(45,213)	-20.9%
Total Operating Expenses	280,076	338,830	(58,754)	-17.3%
Operating Profit	(33,762)	(45,750)	11,988	26.0%
Non-operating Income				
Extraordinary Income				
ADM - Contribution to Costs (COVID_	15,133	-	15,133	0.0%
Bequests	100,000	-	100,000	0.0%
Grants Other	10,000	-	10,000	0.0%
JobKeeper	10,971	-	10,971	0.0%
Total Extraordinary Income	136,103	-	136,103	0.0%
VMTA Income				
VMTA-PianoHire	1,420	-	1,420	0.0%
Total VMTA Income	1,420	-	1,420	0.0%
Total Non-operating Income	137,523	-	137,523	0.0%
Non-operating Expenses				
VMTA Exp				
VMTA payment	2,233	-	2,233	0.0%
Total VMTA Exp	2,233	-	2,233	0.0%
Total Non-operating Expenses	2,233	-	2,233	0.0%
Net Profit	101,529	(45,750)	147,279	322.0%

INDEPENDENT AUDIT REPORT TO PARISH COUNCIL

YEAR ENDED 30 SEPTEMBER 2020

SUMMARY

This report supports the audit statement included with the financial statements and is intended for use by the Parish Council. We have carried out our audit on the financial transactions of the Anglican Box Hill Parish records. The transactional general ledger, the attached Balance Sheet and Profit & Loss Statement for the year and associated supporting documents been used as the basis for the audit work.

The Auditor's Report statement in the financial statements is the conclusion of the audit results. No errors or inaccuracies have been detected which to the best of the auditors' knowledge would cause the annual reports to present an incorrect picture of the annual position.

The audit work has covered the areas listed below:

- A. A significant sample of deposits and a sample of payments from the bank statement has been matched to the supporting vouchers.
- B. The receipts recorded on the pre-numbered counting record pages of St Peters has been checked against the banked receipts on the bank statement to verify that all counted monies have been banked. The consecutive numbering of the counting record has been verified. To the extent possible based on supporting documentation, it is verified that other cash monies received by the parish (including Chinese ministry receipts and fund raising) has been banked.
- C. Supporting documents have been examined for the sample of deposit vouchers and for the sample of payments. It is concluded that the deposits and the payments are properly related to the business of the parish.
- D. Major maintenance works incurred during the year to refurbish the ex-FAN offices have been verified against source documents and have been verified against Council minutes.
- E. The sample of deposits and the sample of payments has been matched from the vouchers to the general ledger accounts to verify that the deposits and payments have been correctly recorded into the general ledger and thus correctly disclosed in the Profit & Loss Statement and Balance Sheet.
- F. Payments for salaries, superannuation and other employee-related costs have been checked against the Diocese payroll reports.
- G. The bank accounts and investments listed on the Balance Sheet have been confirmed against bank and investment statements. Interest from investments has been properly recorded.
- H. Approvals of bank payments are in accordance with the authorised delegations that was set out in earlier parish council minutes.
- I. The Accounts have been prepared on a cash basis (not accruals basis).

Signed by the Honorary Auditors:

.....
Peter Watson, ASCPA

..... 12 November 2020
Rosemary Simpson

ST PETER'S OFFICE AND ADMINISTRATION REPORT 2019 - 2020

COVID-19 and the closure of the church made a dramatic difference to operations of both our hall hire and the Parish Office. All hiring of the hall ceased during the first lockdown period beginning March 26, 2020 and has not resumed. The Parish Office remained open on Tuesdays for four hours from 8.30am – 12.30pm as well as Thursday for four hours from 10.00am – 2.00pm until the start of the second lockdown on August 2, 2020. Since that time the business of the office has been conducted from home with remote access to the office computer and brief visits to the office for printing.

With the Office Administrator now also the COVID Safety Officer and the Child Safety Officer, there has been much to do in producing policies and making sure that we are compliant in all areas required by the diocese.

The Link

The Link is produced each week with upcoming events and activities listed as well as readings and prayers. During COVID we have added more items of the service to the Link. With the cessation of hall hiring during the first lockdown, the office opened with strict hygiene regulations and work was concentrated on ensuring that material was available on the website and copies of the Link as well as sermons were produced and delivered to some 25 members of the congregation without computer access. Many thanks to Father Alasdair, Kim Cornish and Jan Gunst for their weekly delivery runs.

Thanks also to Keith Wilkins for his assistance in folding and stapling the Link up until the first lockdown and thanks also to Daryl Paull for coming in each week up until the first lockdown to do proofreading and for continuing to do it online each week afterwards. . It was with enormous sadness that we heard of the death of Father John Stockdale on August 29 this year. He was a very welcome and committed member of the office fraternity and he is much missed.

Piano Hire - The Vic Music Teachers Assoc. continued their association with St Peter's by having their grand piano in the church. Concerts were usually held on Saturdays and we did not take bookings for Sundays. Bookings and invoicing for these groups was done through the office. (St Peter's generally received on average approx. \$100 per booking.) Bookings were heavier in the last two or three months of 2019 as is usual and ceased at the time of first lockdown in March.

Memorial Garden

The Memorial Garden continued to be used for interments and the placing of plaques on the wall. The price of placing a plaque in the Memorial Garden is now \$250. (It is possible to reserve a place on the wall, but payment cannot be made until the plaque is actually ordered.) There has been only one plaque ordered in the last financial year.

Hall Hire

All hall hire groups ceased using the hall at the start of the first lockdown beginning on March 26. Our permanent paying users of the hall up to the end of 2019 were: Celestial Tai Chi, (3 hours per week), The Chinese Nursing Assoc. (3 hours per week), the Kismet Belly Dancing group (usually two hours per week but some variation) the Joyful Chinese (4 hours per week) and Alcoholics Anon (once a week, who pay a nominal rent only). Crossway Baptist group hires the hall for 3 hours a week but pays a special reduced rate as they are not for profit. Sudanese groups hired the hall on an irregular basis. A new group, Wellness Tai Chi started hiring the hall in Term 1 2020. The Anglicare Sudanese Homework Club operated on Saturday mornings during term time. Rent is now set at \$30 per hour for the hall Mon-Fri, and \$40 per hour Fri-Sun. At this stage it is unclear which of the groups will return, either later this year or at the start of 2021.

Our use of facilities at St Peter's for a typical week before COVID-19 was as follows: (Paying tenants in **bold italics**)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
CHURCH 8.00am Eucharist 9.30am Eucharist 11.30 am Mandarin Service 2.00pm Sudanese service HALL <i>Al. Anon</i> <i>7.30-10pm</i>	CHURCH Prayer Group 4.00-5.00pm HALL <i>Tai Chi</i> <i>9.30-030am,</i> <i>6.30-8.30pm</i>	CHURCH 6-8.00pm Sudanese Prayer Group OFFICE open 8.30am-12.30pm HALL <i>Joyful Chinese</i> <i>10am-1pm</i> <i>Belly dancing</i> <i>5.00-6.00pm</i>	CHURCH 10.30am Eucharist U/C Choir 8pm HALL <i>Wellness Tai Chi</i> <i>9.30-11.00am</i> <i>Play Group setup</i> <i>1.30-3.30pm</i> <i>Chinese dancing</i> <i>12.00-2.00pm,</i> <i>6.00-7.00pm</i>	OFFICE Open 10.0am-2.00pm HALL <i>Playgroup</i> <i>9.30am-12pm</i> Crossway Baptist Group 6.00-9.00pm	CHURCH 7.30am Holy Eucharist 5.00-9pm Chinese Prayer Group HALL Chinese Nursing Assoc. 10.00am- 1.00pm	CHURCH Organ practice HALL and U/C <i>Sudanese</i> <i>Homework Group</i> <i>9.30am-1.30pm</i>

St. Peter's Hall Hire and VMTA Piano Hire **between 01/10/2019 and 30/11/2020**

VMTA piano bookings from 1.10.19 till 1.11.20 = 10. Total paid to St Peter's was very close to: \$1,238.

Hirer

Bellydance Kizmet	Irregular Term 4, 2019 & Term 1, 2019, not in school holidays \$20 per week
Celestial Tai Chi	Term 4, 2019 & Term 1, 2020, not in school holidays at \$90 per week
Chinese Nursing Assoc.	Every Friday with some exceptions, \$120 per week. No bookings 2020.
Alcoholics Anon	Every Sunday regardless of holidays \$5 per week. No bookings after Mar 2020.
Crossway Baptist Group	Term 4, 2019 & Term 1, 2020. Not in school holidays \$20 per week
Wellness Tai Chi	Term 1 2020. \$30 per week.

CASUAL HIRERS

Vic Chin. Elderly Welfare Assoc.	One Saturday booking each year
Sudanese Groups	Irregular hall bookings

VMTA piano bookings from 1.10.19 till 1.11.20 = 10. Total paid to St Peter's was very close to: \$1,238.

Cecilia Joyner, Office Administrator

SOUTH SUDANESE SATURDAY SCHOOL

The Saturday School continued to operate for some few weeks at the beginning of 2020 but just before Easter could not continue face-to-face contact. The tutoring continued for secondary students continued online and will continue online till 2021 when the situation will be re-assessed.

A major re-think became necessary in our on-going ministry to our South Sudanese community. Our bread collection and distribution, which has been running for years now, required a big change of operation, as did our tutoring of primary and secondary age students. Tutors began to work on line with the students early on in the Stage 2 restrictions, and when Stage 3 started, became volunteer drivers to deliver bread to the families, initially to their homes, but as distances are large, delivery to drop-off points was organised, then a few community members would deliver the bread to the families closest to them.

As the situation worsened we recognised the need for food support to the families as many had lost their jobs during the shutdowns. The church community responded with making, and continuing to make, generous gifts of non-perishable foods which were delivered with the bread.

Extension of Food Ministry

When Stage 4 restrictions were emplaced, our volunteer drivers were no longer permitted to continue. The Saturday School leader, Kathryn Moore, organised more local help for the families, while I continued to collect the bread and food gifts. Through Father Shane's contact with One Hope Baptist Church in Blackburn, we began to support St. Thomas' Anglican Church in Burwood with their ministry to Deacon University students who were struggling to buy food after virtually all of them lost their part time jobs due to the very tight restrictions on movement. Most of those who need help are international students who are not eligible for the types of assistance available to Australian citizens and are therefore dependent upon their part-time employment. This ministry helps over 150 students every week.

SOCIAL AND FUND RAISING REPORT 2020

Thank you to all who have contributed in any way.

We did not plan on a Pandemic changing so much of our lives socially and in the usual way that we support each other in all our activities. Thank God that we have all survived.

In the last financial year we enjoyed our Spring Fair, a wine drive and a Box Hill Kiosk activity before 2020. The total raised was \$15,674.08. In 2020 another \$1814.08 was raised.

Total for financial year 17,488.08

My personal thanks and very well done to the following:

Parishioners for buying home produce and biscuits.

Margaret Dooley for her gentle sales at Bedford Heights Village of evangelical jams and chutneys using mostly her own produce, and those of Jan Gunst , Barbara Moss , Margaret Payne, Barbara Plumridge and Margaret Rockow.

We cannot plan any future events at this stage while we remain cautious about our social lives.

Hilary Blakeman

CHOIR REPORT

What a year this has been for everyone, but particularly for the Performing Arts and especially singers. Choral singing will be one of the last activities to return to some sense of normality.

At the end of 2019 the St. Peter's Choir excelled itself in providing an excellent Carols Service. We thank the many extra voices who helped us produce such quality singing for this service.

In 2020 the Choir resumed weekly rehearsals at the start of February and began preparation of music for Easter. By the end of March Covid-19 forced churches to close, so our musical activities sadly came to a halt. Since then our Services have been streamed each Sunday, with only organ music accompanying the service. Fortunately we have a very fine 'Singing Vicar' who sang the responses and suitable anthems or hymns. We also thank Jennifer McKinnon Love and Carole Plumridge for solos here and there.

The lockdown all Victorians were (and are still) under made us realise how much we miss seeing each other, making music together & socialising.

At this stage it seems unlikely that the choir will operate for Christmas this year - singing with masks on simply won't work!

As usual I thank Carole for singing with & conducting the Choir, Gary Plumridge for playing the organ when I am unable to and Margaret Rockow for unflinchingly providing the choir notices.

I'm sure we are all looking forward to returning in good voice in early 2021.

Organist & Choirmaster.
Lewis Plumridge.

SAMARITANS PURSE /OPERATION CHRISTMAS CHILD 2020

Once again our parish participated in "Shoe Box Sunday".

Those of the congregation who watch our Eucharist online would have seen the wonderful display of boxes on the altar on Sunday 25th October. 47 boxes were filled under trying conditions. They were blessed by Father Shane.

I have always purchased my stationery when "back to school" specials are advertised, between Christmas and New Year, and more than grateful I did this. This has meant I could offer starter bags. I collect clothing along the way so when shops weren't open, I was able to "do" boxes for folks. Thank you to everyone who took part, knitted beanies, toys, gave me money for freight and also their surplus bits and pieces.

There is no processing centre in Melbourne this year, but all boxes were delivered to Heathmont Baptist Church. This year the boxes will go by container to children in Cambodia, Fiji, Malawi, and Madagascar.

Thanks to our vicar who has been supportive right through this promotion.

Jan Gunst co-ordinator.

ST PETER'S MOTHERS UNION ANNUAL REPORT 2019-2020

We began our year with the Annual Meeting, following the 10.30am eucharist. It was decided to revert to 1.30pm start in 2020.

Late October MU once again were in charge of the cake stall at our annual fete. Thanks to all who brought produce to provide a well- stocked stall.

Most members and partners along with some of our congregation friends enjoyed lunch at Box Hill R S L. We were able to deliver a great collection of Christmas gifts for parents to Dixon House donated from our luncheon.

Ash Wednesday was our first meeting day for 2020. As most of us would have attended the 10.30am eucharist it was decided to stay with the meeting following lunch after church, when Father Shane was our speaker.

On Friday 6th March St Peter's hosted the annual service for World Day of Prayer. Our speaker was Reverend David O'Brien from Glen Waverley Baptist Church. He travels to Zimbabwe and Zambia regularly in normal times. With a slide presentation his talk was very informative. We had a table decorated with a flag of Zimbabwe and true artifacts collected from Zimbabwe (on loan).

Before our March meeting Covid 19 struck and we were unable to meet or worship.

During the year we collected \$570 in response to a plea for help with Mary Sumner House deficit. Thanks to all who made donations.

It was decided to hold a raffle (on line) for our fund raising for MU projects as our special church service could not go ahead. There were four prizes: a single bed crochet rug (rainbow colours), a similar colour knee rug, a black handwoven stole and a mauve/plum woven scarce (donated by Jen Walker). We have raised \$703. Thanks to all who made donations and bought tickets.

On what was to have been our service on 9th August (Mary Sumner day) Father Shane made mention and prayed the Mary Sumner prayer

Wave of Prayer Booklets were delivered to most members and the service read to one member. 30 July/1st August.

During the year those of us who knit or crocheted have made some baby rugs as part of an MU project, to be distributed to several maternity hospitals for prem and stillborn babies. Also, some preemie beanies have been made and posted to Monash foundation, but no feedback as yet as to size required. It's hard to imagine how small they need to be.

Reverend Betty had a health issue and was in our thoughts and prayers but otherwise we have come through unscathed. I have kept in touch with most members fairly often. The spring issue of Mia Mia has been posted to members.

As get togethers don't look like happening for a while we will need to phone each other for Christmas this year.

An upside of Covid 19 - I will have speakers for 2021.

Thank you to members who have supported me during this year. And thank you to Father Shane for his continuing support.

Jan Gunst M U Leader.

ST. PETER'S SANCTUARY GUILD REPORT 2019-2020

Twelve months ago, "all was right with the world", as we planned our lead up to Christmas with "greenery" adorning the Sanctuary, Chapel and entry porch during Advent. Christmas brought wonderful floral displays of Asiatic Lilies, Chrysanthemums, Carnations and more, along with abundant foliage, holly & ivy - St Peter's looked festive! Thank you to everyone who assisted in any way. After Christmas, fresh floral arrangements took a break, with artificial arrangements being both practical (in the heat of Summer) and allowing a welcome mini-break for the flower arrangers. During January and February we were hearing news of a new Coronavirus emerging from China, and by March it was evident that this virus – Covid-19 – was spreading rapidly to other parts of the world, including Australia.

Preparations for Easter were continuing, and there was hope that we would still be able to celebrate Easter, as usual – this was not to be, as restrictions on gatherings commenced during the latter part of March, resulting in no Palm Sunday service or Easter services. Palm branches *did* adorn St Peter's for Palm Sunday, and artificial lilies graced the Sanctuary in time for Easter, but the church was empty.

For our first "streamed" Eucharist Service, on Sunday 26th April, two floral arrangements were placed on the altar, so as to be visible in the new set-up. By this time the Flower Arrangers' Roster had been mostly abandoned, as the population was advised to stay home and stay safe.

At the end of May, we celebrated Pentecost, and a number of volunteers (restrictions permitting at this time) decorated the Sanctuary with festoons of red fabric, along with striking floral arrangements - red predominating!

I would like to especially thank Sophia Errey, in the main, for continuing to arrange the flowers for the past five months, including special "arrangements" on the altar during the Season of Creation, (September) celebrating Forests, Land, Wilderness and Rivers (the latter arranged by Rosemary Simpson). As Sophia was part of the Sunday "team" of five permitted workers, this allowed her to arrive at St Peter's early and create new arrangements as desired or required – we are very grateful to Sophia for her willingness to take on this extra task. Thank you to Rosemary Simpson and Barbara Plumridge who also helped out, when restrictions allowed, over the past five months.

Due to tighter restrictions, most of us were unable to visit the church, including those rostered for flower arranging. We warmly welcomed Jennifer Friendship who joined our Flower Arrangers this year, but due to the Covid-19 restrictions has been unable to take part, thus far.

With restrictions easing, we hope and pray that we will be able to celebrate Advent and Christmas in the church, most likely with restricted numbers, but, all being well, with unrestricted floral arrangements and decorations for Christmas – no holding back!

In a "normal" year:

Volunteers are given a free hand to be as artistic and creative as they wish, which results in a variety of arrangements throughout the year, both fresh and artificial.

Generally, our volunteers are rostered once or twice per year, for a month at a time, with a suggestion of two main arrangements in the Sanctuary, or in the vicinity; extra arrangements may be added if desired, as time or the occasion permits.

At Christmas, Easter and other special occasions when extra arrangements may be required, all available helpers are most welcome. We also gratefully accept donations of greenery (such as holly, ivy, etc., for Christmas) from home gardens.

Fresh floral arrangements in memory of a loved one can be organised at any time – please see the Convenor to discuss requirements, or place a donation in an envelope with instructions, your name & contact phone number. Alternatively, a ready-made floral arrangement can be organised, or supply flowers from your own garden.

A note in the "Parish Link" can be arranged – "*Flowers today are in memory of.....*" – either by arrangement with the Sanctuary Guild Convenor, or direct to the Parish Office Assistant, by the *Tuesday prior* to the appropriate Sunday.

Once again, I would like to thank all our "Flower Arrangers Extraordinaire": Elizabeth Burton, Sophia Errey, Jennifer Friendship, Margaret Payne, Barbara Plumridge and Rosemary Simpson, plus the extra helpers we have had for "Special Occasions", for all your valuable assistance and support over the past twelve months.

Although unable to assist with the flower arranging, Marjorie Walker continues very generously to offer unlimited greenery from her magnificent native garden – "byo" secateurs! A cup of tea is often part of the "package deal", time permitting! Thank you, Marjorie, for your generous support and enthusiasm – you continue to be an inspiration to us all!

If you would like to join our Sanctuary Guild to share a month with another member, to take a turn on your own, or be an "Emergency Flower Arranger", please let me know – you will be most welcome.

We look forward to a safe, healthy, happy and Covid-free Christmas and New Year. Margaret Rockow, Convenor

ANNUAL REPORT OF DREAM STITCHES MIGRANT AND REFUGEE WOMEN'S SEWING PROGRAM INC. SEPTEMBER 2020

The effects of the COVID-19 pandemic this year have proved to be extremely challenging. Despite restrictions, we have developed new skills and achieved many positive outcomes.

We have kept in touch with the students via the phone, with Zoom technology and all have reported that they are missing the program so much and cannot wait until we resume. Many of the volunteers feel the same way, and this has emphasised the importance of a sense of community.

Dream Stitches held the Liturgical Embroidery Workshop last September, and the end of year activities went quickly with a Christmas break-up on the 1st Friday in December. We returned in February, and the COVID 19 warnings meant that we held the last class together on the 6th March. With the oversight of Bev Trease, a beautiful quilt was made for the IWD breakfast fundraiser. Our thanks go to Marg Crawford who has taken over the responsibility of Liturgical garment orders, two of our students completed orders outstanding for Albs. Some volunteers followed the restricted guidelines and worked in small numbers at the hall to upgrade their patchworking skills, and in their homes, to achieve amazing items.

Students 28 are enrolled. The waiting list shows a small reduction, with approximately 13 remaining on it.

Childcare 12 children were enrolled at the beginning of the year. We were eligible for the JobKeeper wage subsidy, which secured our Children's Coordinator.

30 Volunteers were registered with Anglicare for our program. We are incredibly fortunate with our wonderful team of volunteers. They are dedicated and work hard to ensure the program is a positive experience. Individually, they are exemplary, display creativity and use their talents to contribute to searching for ideas and solutions. They spend many extra hours of research behind the scenes to make the overall program outstanding, effective, and up to date. I do thank all the volunteers plus our partnership committee under the chairmanship of the Rev'd Nick White, for their dedication and faithfulness in their contributions to the program.

The website has proved a valuable resource during the year. Thank you to Janelle Bowerman for continuing to maintain and update all contacts made. Our thanks to Jill Bales for the countless hours she has put into research and checking as to possibilities of our status and Kathy Withers for doing such an excellent job as our treasurer and Irene Donohoue Clyne for keeping up with possible applications for funding



4 seasonal altar hangings were completed for the



Picture 1 Sudan School Bags

Pictures 2-5 Colourful quilts for Bushfire victims

Since closure of lessons, 1,500 face masks have been made, 700 were a gift to the Alfred Hospital, the rest were sold to individuals and groups. With the support of a significant donation for materials, 30 brightly coloured quilts have been made for Bushfire Victims in Gippsland. After lockdown, these will be transported to Anglicare, Morwell. During the second lockdown, our beautiful hankies, purificators. Altar cloths and face masks were sold, so all the effort and hard work has helped to maintain our income. 35 T shirts were completed by Barbara Plumridge and Jenny Lording. Pat Nitz made 190 school bags, which were sent to an orphanage in Sudan that is being supported by one of Dream Stitches past students.

Dream Stitches have made improvements to the buildings at 10 Surrey St, Box Hill South by installing inside Sun Blinds on the North facing big windows. These have reduced the glare that has troubled volunteers and students in the workspace for four years. Recently, with the support of the Rotary Club of Box Hill Central and proceeds from the IWD breakfast, a hot water unit was installed in the lady's bathroom. This comfort upgrade for hand washing in warm water is so important.

We are grateful to Libby Marsden who worked hard to do a major clean-up of the overgrown garden at the church front. Libby with the help of Graeme and Janet Young spread a large load of mulch, which improved the overall appearance. Thanks to Garry Plumridge for mowing the grass/weeds during the year. It is our wish that improvements to the gravel surface in the front carpark are made as the wear and tear over many years has left it very uneven, worn down and dangerous.

Planning has begun to consider how Dream Stitches will operate in 2021. . Zoom English lessons have begun for keen students to continue with Caryl Rowan.

Recently, some discussions with Box Hill Institute have led to an offer for some students, to gain formal qualifications in Clothing and Textiles.

Dream Stitches mission statement *Creating, Empowering, Enriching through Stitching* is still being realised at Dreams Stitches!

Jenifer McKenzie OAM Coordinator Dream Stitches Migrant and Refugee Women's Sewing Program Inc.

JOYFUL CHINESE CENTRE REPORT 2020

The meetings of the Joyful Chinese group took place each Tuesday as usual until we closed for our Christmas break in December 2019. We had two sessions in early February, with a very small number of attendees as participants avoided Box Hill in the early period of the coronavirus pandemic. The Centre then closed and has not been able to resume because of coronavirus restrictions.

The organizer, Nancy Hoey (South Camberwell Uniting Church), plans to survey participants at the end of 2020 to find out whether they are interested in coming back to this program next year. Nancy is keen to resume our activities as we were getting about 40 participants each week and were clearly filling a need for social contact for elderly Chinese people in our community.

Any resumption of the program will obviously depend on what restrictions are in force, our ability to run the program in a covid-safe way, and also on how many participants are confident to travel to St Peter's on public transport.

Margaret Dooley

ST. PETER'S ANGLICAN KINDERGARTEN

DIRECTOR'S REPORT – NOVEMBER 2020

2020 – What a year we've had / Learning at home:

I am the 4 YO Bilby Group teacher and have had the pleasure of doing so now for almost 7 years. I am also the Director of the kindergarten and Educational Leader.

Francois (Fron) and I educate the 4yo Group. This year has certainly challenged our teaching methods and way of thinking due to the pandemic.

During Stage 4 restrictions, we were only open to permitted workers and vulnerable children. So, with the children at home, we had to think of the best way to deliver learning at home, which for preschoolers, is very challenging! However, it turned out to be very successful.

Fron and I found ourselves in front of the video, recording story readings, songs, dances, science experiments, games, and art & craft sessions - a bit like episodes of 'Playschool' on ABC Kids!

I also conducted Zoom video calls once a week, with excited children wanting to show all of their special toys and what they had been doing at home!

The activities that we did included 'Show & Tell', treasure hunts, musical statues, and guided drawing.

A closed Facebook group was set up, which enabled the connections between children and families to continue. Families could post photos of their child's craft creations, or share it via email.

Links to various websites of interest were also posted, however, the learning videos were the most popular with the children.

We also mailed a handwritten letter on two occasions to all the children, which was received very well with much excitement.

When the children returned to kinder, some were actually more confident than when we had last seen them in term 1. We think that by having kinder come into the home and by parents helping their children to learn at home, it created a unique understanding and connection.

This was something unexpected and wonderful to come out of this unusual situation. We would like to continue this connection next year, by sending/posting occasional videos of songs, etc so children can sing them at home and parents can be involved too.

Learning Through Play:

In the 4yo Group, there are a maximum of 22 children.

When we are delivering the normal face-to face program, the 5 hours are structured in blocks of time that include indoor play, snack time, outdoor play, group times, lunch and story times.

Children learn so much through play. It allows them to explore, discover, negotiate, take risks, create meaning and solve problems – all the important foundations for developing literacy, numeracy and social skills.

It is central to the Australian Government's Early Years Learning Framework (EYLF), and while it may sound simple and easy, play-based learning is a complex form of natural enquiry that requires an experienced educator who knows each child's overall development, emerging strengths and interests.

Through play-based learning, skilled educators can introduce and reinforce concepts we want children to learn, in a way that engages each child's interests.

More information about our Philosophy, learning and the Early Years Learning Framework Outcomes are in your Information Booklet.

Thank you:

Thank you to Fron, Fiorella, Lu, Shane and the 2020 Committee members for their support, dedication and involvement in the kinder, in this strange year that we've had!

I look forward to working with the new Committee, families and children in 2021.

Michelle Charles
Director/Teacher

The Anglican Parish of Box Hill

Lay Assistants at Holy Communion in this Parish from **1 January 2021**; such authorisation being in place for a period of twelve months.

Name
Dianne Armstrong
Aliza Nyariak Arou
Kim Cornish
Sophia Errey
Gwen Frost
Davis Huang
Judy Jensen
Garry Male
Gwen McDonald
Ruben Reech Majok
Mary Akuach Mawak
Michele Mitchell
Margaret Payne
Rosemary Simpson
Judith Tang
Wendy Tang
Martin Madel Thiong
Keith Wilkins

BUDGET 2020-21

Income

Fund Raising	\$12,500.00
Grants	\$228.00
Interest Recd	\$400.00
Other Donations	\$5,000.00

Collections

Collections:FACS	\$100.00
Collections:Open Plate	\$60,000.00
Collections:Pledges:ADF	\$20,000.00
Collections:Pledges:WFO	\$95,000.00
Total Collections	\$175,100.00

Donations Specified

Donations (Specified):Christmas Bowl	\$400.00
Total Donations Specified	\$400.00

Property Income

Property Income:Outgoings Recovered:Outgoings Contribution	\$5,000.00
Property Income:Rental	\$26,000.00
Total Property Income	\$31,000.00

Total Income **\$224,628.00**

Gross Profit **\$224,628.00**

Less Operating Expenses

Admin Expenses

Admin Expenses:Bank Charges	\$10.00
Admin Expenses:Compliance Costs	\$500.00
Admin Expenses:Computer Expenses	\$1,000.00
Admin Expenses:Copier Expenses	\$2,000.00
Admin Expenses:Function & Catering expenses	\$1,000.00
Admin Expenses:Miscellaneous	\$200.00
Admin Expenses:Postage	\$250.00
Admin Expenses:Printing & Stationery	\$300.00
Admin Expenses:Staff Training	\$110.00
Admin Expenses:Telephone & Internet	\$1,600.00
Total Admin Expenses	\$6,970.00

Church Expenses

Church Expenses:Advertising	\$200.00
Church Expenses:Equipment purchases	\$1,000.00
Church Expenses:Memorial Garden	\$500.00
Church Expenses:Ministry Expenses	\$1,500.00
Church Expenses:Misc costs	\$300.00
Church Expenses:Music & Choir:Organ expenses	\$1,830.00
Church Expenses:Music & Choir:Other music costs	\$400.00
Church Expenses:Subscriptions	\$650.00
Total Church Expenses	\$6,380.00

Other	
Other Expenses:Fund Raising Expenses	\$500.00
Other Expenses:Furniture/Fittings purchases	\$500.00
Other Expenses:Parish Assessment	\$23,316.00
Total Other	\$24,316.00
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Outreach	
Outreach:Mission & Other Giving:Act for Peace NCCA	\$400.00
Outreach:Other	\$500.00
Total Outreach	\$900.00
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Property Expenses	
Property Expenses:Cleaning	\$2,550.00
Property Expenses:Garden maintenance	\$500.00
Property Expenses:Insurance	\$24,600.00
Property Expenses:Repairs & Maintenance	\$10,000.00
Property Expenses:Repairs & Maintenance:OH&S	\$1,700.00
Property Expenses:Utilities:Electricity	\$6,500.00
Property Expenses:Utilities:Gas	\$7,000.00
Property Expenses:Utilities:Rates	\$2,052.00
Property Expenses:Utilities:Water	\$5,000.00
Total Property Expenses	\$59,902.00
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Sanctuary	
Sanctuary Expenses:Candles (incl recovery)	\$400.00
Sanctuary Expenses:General Supplies	\$300.00
Sanctuary Expenses:Lectionary	\$260.00
Total Sanctuary	\$960.00
<hr/>	
Staffing	
Staffing Costs:Allowances	\$19,500.00
Staffing Costs:Fringe Benefit	\$42,801.00
Staffing Costs:LSL	\$2,860.00
Staffing Costs:MV Allow / Travel	\$12,248.00
Staffing Costs:Other Direct Costs	\$8,786.00
Staffing Costs:Other staff costs	\$9,600.00
Staffing Costs:Other Wages	\$36,428.00
Staffing Costs:Salary Sacrifice paid	\$10,704.00
Staffing Costs:Stipends	\$57,696.00
Staffing Costs:Superannuation	\$17,880.00
Total Staffing	\$218,503.00
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Total Operating Expenses	\$317,931.00
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Operating Profit	-\$93,303.00
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Non-operating Income	
Extraordinary Income	
ADM - Contribution to Costs (COVID_	\$3,956.00
Total Extraordinary Income	\$3,956.00
Total Non-operating Income	\$3,956.00
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Net Profit	-\$89,347.00